Overview

Each module in the Home@Office series comprises six CD's, assembled thematically according to common types of home and small business requirements, and student needs . The breadth and depth of the applications and multimedia "content" (images, clipart, sounds, music, etc.) in this suite is absolutely one of the best values available any in the world today. This online documentis divided into the following sections.

OVERVIEW OF THE HOME@OFFICE PRODUCT SUITE AND USES FOR HOME@OFFICE
THE HOME@OFFICE PRODUCT LINE AND PRODUCT DESCRIPTIONS ,IN TWO PARTS
AWARDS WON, BY PRODUCT
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CONTENTS OF THE HOME@OFFICE PRODUCT SUITE

The following is a cursory overview of the contents of this suite:
* many powerful multimedia applications, including
o page layout

o graphic design
o photo editing

o sound & music editing
o slide show

o presentation development
o image morphing

o word processing
o spreadsheet

o fax/modem communications
o multimedia file management

o four-language spell checker
o graphic file conversion

o talking icons & animation
o business forms templates

o home office CAD design
o business forms

o optical character recognition
o typing instruction

o document management and markup
o business contracts

o and much, much more

* over 700 photographic images stored as printable high resolution (32 bit CMYK TIFF)
* over 3,500 lower resolution (24 bit RGB TIFF). Our" low resolution" is still higher in resolution than most other "image collections"
* over 15,000 color and black & white line art (clipart) images
* over 2,000 sound clips and sound effects
* over 150 video clips
* over 150 cursors
* over 300 MIDI files
* more than 50 sound-alikes of famous voices
* more than 45 minutes of compact disc-quality ("redbook") audio, also stored as 16-bit

stereo high-quality (44.1 Khz) .WAV files (some files are over 30 MB each in size!)
* incredible multimedia reference encyclopedia
* tutorials on the Internet and Windows 95
* communications capability for fax, modem and voice
* word processing, spreadsheet, spell checker, thesaurus, graphing and more

Every manual for every application is either on the same disc as the application or it is incorporated into the online help function of the respective application.

Everything you could ever possibly want to do in a print or display presentation or application canbe created with one or more of the applications in Aztech's Home@Office Suite.

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USES FOR THE HOME@OFFICE PRODUCT SUITE

You can meet just about any need with a professional quality touch using Home@Office, including:
advertisements

audio projects

bids
brochures

business cards

business forms
business letters

business plans

catalogues
contracts

editorials

essays
exhibit designs

invitations

letterhead
logos

mailing lists

manuscripts
memos

menus

multimedia projects
newsletters

overhead present.

pop displays
posters

press releases

product packaging
proposals

reports

research projects
resumes

slide shows

technical documents
video present.

wills

and much more ...

Later in this document are some tips on how the different applications in the complete Home@Office Suite may be used to create the elements that will ultimately make up your project.Layout a newsletter, design its logo and import it, convert an image file into a new file format,morph it and then import it too, select one of a hundred different fonts, display it page by pageon your screen while music plays behind, add sound effects to emphasize important points and soon.

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THE HOME@OFFICE PRODUCT LINE
If you do not have all the modules, the following lists each module's content.

Function

Disc #

Title
==
Publisher CubeTM

Desktop Publishing & Page Layout
        1

        Pressworks 1
Graphic File Conversion (Win95)
        1

        Conversion Artist 95
Graphic File Conversion (Win3.1)
        1

Conversion Artist Win3.1 _

100 Fonts

1

Headline Fonts __

Multimedia Encyclopedia

2

Hutchinson M/M Encyclopedia

Line Clipart x 5,000

3

Aztech Classic III

License & Royalty Free Images
4

Abstract & Graphic BackgroundsI

License & Royalty Free Images
5

Abstract & GraphicBackgroundsII

License & Royalty Free Images
6

Watermarks & Ghosted Images I

Multimedia Browser & Manager
3, 4, 5, 6
Pixfolio For Windows

Artworks CubeTM

Graphic Design & Illustration
1

1st Design

100 Fonts

1

Headline Fonts

Photo Image Manipulation

2

Photo Studio
Photographic Image Morphing
2

PhotoMorph Classic
License & Royalty Free Images
3

Floral Tapestry
License & Royalty Free Images
4

Gems & Other Stones
License & Royalty Free Images
5

Underwater Realms
License & Royalty Free Images
6

Watermarks & Ghosted Images II
Multimedia Browser & Manager
3, 4, 5, 6
Pixfolio For Windows

Multimedia Studio CubeTM

M/M Slide Show, Presentations etc.
1

Harvard Graphics 2.0
Sound Effects, Talking Apps, etc.
2

Wired For Sound Pro CD
License &Royalty Free Music
3

The Music Works! I
License & Royalty Free Music
4

The Music Works! II
Wave File Editor

3, 4

Sound Impression
License & Royalty Free Images
5

Spaceviews I
Multimedia Browser & Manager
5

Pixfolio For Windows
License & Royalty Free Images
6

Low-Res Bodyshots
Multimedia Browser & Manager
6

Kudo Browser

Productivity Plus CubeTM

Word Processing

1

VirtualWord Word Processor
Spell Checker

1

Check-Mate Spell Checker
Thesaurus

1

Word Morpher
Spreadsheet

2

GridWorks Spreadsheet
Business Graphing

2

Renaissance Grapher
Fax/Data/Voice

3

FaxMaker Home Office
Organizer, Scheduler, Addr Book
4

Anytime For Windows
Internet Tutorial

5

Internet For Everybody
Windows 95 Tutorial

6

Peter Norton's Windows 95

World PhotoCubeTM

6 CD-ROM's of over 3,000 professional quality, high-resolution photographic images from over 40 countries, sub-divided into 22 categories. Aztech's "World PhotoCube" Personal Stock ImageLibrary is the most comprehensive annotated collection of hard-to-get, royalty and license-free(*) multimedia resolution TIFF-format photo images ever offered on CD-ROM for the Mac and Windows.

The World PhotoCube Multimedia Collection contains over 3,000 72 dpi, 24-bit RGB,noncompressed TIFF images, each averaging about 1.2 MB, and all suitable for screen display and small image printing.

Any CD-ROM disc in the World PhotoCube Collection can be read by either Macintosh orMS-DOS-compatible machines. All images are also readable by almost all image-handling applications available, including all applications in Aztech's Home@Office Suite.

Image catalogues and browsers are included for PC's and Mac's. "Drag-and-drop" support makes it possible to copy image files directly into various Home@Office applications, directly from the catalogue.

Page Pizazz CubeTM

This Cube is a comprehensive collection of over 10,000 full-color "vector" clipart hand-drawn images comprising more than 50 different subject categories. Also in this collection are more than 5,000 fonts. This collection may be used on a PC or Mac.

Clipart and font catalogues are included for PC's and Mac's. "Drag-and-drop" support makes it possible to copy clipart directly into various Home@Office applications, directly from the catalogue. The font browsers make it easy to view and install fonts on a Mac or PC.

This Cube also includes Quarterdeck's HiJaak Pro for Windows file conversion application that converts over 70 different file formats from one type to another. This application makes it possible to import any type of "content" file from any content collection into any application, in the Home@Office series.

The Document CubeTM

Optical Character Recognition
1

Xerox Textbridge 3.0
Document Management & Markup
2

IMAGinE Viewer
Business Forms

3

Jetform's Bizforms
Typing Tutorial

4

Multimedia Typing Instructor
Business Contracts

5

Jian's Agreement Builder
Home & Office CAD Design

6

ViaGrafix's EconoCAD for Dummies